



Application Form for Members CiLCA & Councillor Bursary Scheme

Bursaries for BMKALC CiLCA Portfolio Training and Councillor Essentials Training are now available for eligible member councils and applicants.

- Only active BMKALC members may apply.
- Councils must have an income below £25,000 to qualify.
- Applications will be processed on a first-come, first-served basis, subject to approval from the Chief Executive Officer of BMKALC.

Each year, three bursaries are available for BMKALC CiLCA Portfolio Training, with only one application accepted per qualifying council. Please note that the registration and examination fees from the SLCC are not covered by this bursary and must be paid separately by the council.

CiLCA applicants should have held their position for at least 12 months prior to the start of the course. An invoice for the CiLCA course will be issued and must be settled before the course begins. Participants are required to complete their CiLCA qualification within 12 months following the final day of the portfolio training. The applying council will receive reimbursement within seven days after the SLCC verifies the attendee's CiLCA qualification.

Additionally, nine Councillor Essentials bursaries are awarded annually, with a maximum of three applications allowed per qualifying council.

Councillors are required to attend all three sessions of the course. An invoice for the Councillor Essentials course will be generated and must be paid before the first session commences. The full fee will be reimbursed within seven days after the third session, provided all attendance criteria have been met.

Attendee Name		Position:	
Council			
CiLCA Training	<input type="checkbox"/>	*BMKALC Office authorisation	
CiLCA Completed	<input type="checkbox"/>		
Time in post	<input type="checkbox"/>		
Councillor Essentials Part 1 – 3 Online	<input type="checkbox"/>	*must have attended all three modules of training to be eligible	
I am employed by/a member of (Full Council Name*):			
Address			
Telephone		Email	
Mobile No.			
Council annual budgeted income 2025/26:		£	
<p><i>We hereby apply for a Clerk's CiLCA and/or Councillors Essentials Bursary and confirm that the details above are correct, that we understand the terms above and qualify for the award of a member council bursary as claimed.</i></p>			
Signature Of Chairperson		Minute Ref.	

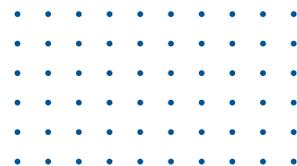


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